



BAFTA CLUB ADMISSIONS POLICY

Reviewed: September 2023

It is the intention of the Monkshouse BAFTA (Before and After School) Club to make our provision accessible to children and families from all sections of the school community.

Our admissions policy operates within an Equal Opportunities framework and is regularly reviewed.

- We will ensure that the existence of BAFTA is widely known in the school community. Advertising notices will be placed in widely accessible areas, in more than one language if appropriate.
- We will describe practices in terms which make it clear that all sections of the school community are welcomed.
- We will ensure that the description of the setting and its practices demonstrates how the setting enables children and /or parents with additional needs to take part in the activity of the setting.
- We will ensure that information about our setting is accessible in written form to all where necessary, we will try to provide spoken form. BAFTA will have access to the EAL translators at the school.
- Children from the age of Nursery will be admitted.
- We will be as flexible as possible regarding attendance to accommodate the needs of all families.

Parents/carers must complete a registration form before their child can attend and sign consent for this information to be maintained by BAFTA Club in line with the Data Protection Act 1998 and Ofsted Registration requirement under The 1989 Children Act.

Payment

Payment can be weekly or a maximum of 3 weekly, preferably direct into the school bank account. If this is not possible then payment can be made by cash.

Monkshouse BAFTA recognises that at times some parents/carers may experience financial difficulties. If a parent accesses Pupil Premium or is struggling with payment, they are welcome to talk to the Head Teacher. All financial matters will be dealt with the upmost sensitivity and consideration and in confidence.

Signed for on behalf of Monkshouse Primary School_____

Date_____